

RESOLUTION NO. 2018- 32

A RESOLUTION AWARDING AN OPEN-END CONTRACT FOR THE FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES ON AN INDIVIDUAL LINE ITEM AND CATEGORICAL BASIS TO THE RESPECTIVE LOWEST BIDDERS.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing and delivery of Janitorial Supplies for the City of Vineland for the period commencing February 1, 2018 through December 31, 2018, with option for a second year commencing January 1, 2019 through December 2019, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on November 18, 2017, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of January 23, 2018, submitted a written report and tabulation of the bids received and has recommended that open-end contracts for the furnishing and delivery of Janitorial for the City of Vineland, be awarded at the estimated costs based on unit prices, on an individual line item and categorical basis to the respective lowest bidders, as follows:

**CATEGORY A (PAPER PRODUCTS):**

1. Tri City Products, Vineland, NJ - **\$28,526.75**

**CATEGORY B (CLEANERS & WAXES):**

1. South Jersey Paper Products, Vineland, NJ - **\$535.32**

**CATEGORY C (FLOOR SUPPLIES):**

1. South Jersey Paper Products, Vineland, NJ - **\$1,591.94**

**CATEGORY D (DISINFECTANTS, CLEANERS, SOAPS & MISC. ITEMS):**

1. Tri City Products, Vineland, NJ – **\$17,429.65**
2. South Jersey Paper, Vineland, NJ - **\$15,738.41**

said award considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing and delivery of Janitorial Supplies for the City of Vineland, for the period commencing February 1, 2018 through December 31, 2018, with option for a second year commencing January 1, 2019 through December 2019, be and the same is awarded at the above estimated costs based on unit prices and on an individual line item and categorical basis to the respective lowest bidders, as stated above, said award considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



January 23, 2018

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 11/18/17

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on November 18, 2017.

FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES FOR THE CITY OF VINELAND FOR THE PERIOD COMMENCING FEBRUARY 1, 2018 THROUGH DECEMBER 31, 2018, WITH OPTION FOR A SECOND YEAR COMMENCING JANUARY 1, 2019 THROUGH DECEMBER 2019

It is the recommendation of the Purchasing Agent, which has the concurrence of the Business Administrator that a contract be awarded at an estimated costs based on unit prices, on an individual line item and categorical basis to the respective lowest bidders, as follows:

**CATEGORY A (PAPER PRODUCTS):**

1. Tri City Products, Vineland, NJ - **\$28,526.75**

**CATEGORY B (CLEANERS & WAXES):**

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2. South Jersey Paper, Vineland, NJ - **\$15,738.41.**

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over the typed name below.

Robert E. Dickenson, Jr.  
Business Administrator

RD/wr



**BID EVALUATION FORM**

DEPARTMENT Purchasing Date: 1/12/18

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Open-End Contract for Janitorial Supplies
2. Amount to be Awarded: SEE ATTACHED
  - Encumber Total Award
  - Encumber by Supplemental Release
3. Engineer's Estimate: N/A
4. Amount Budget: \$ N/A
5. Account Number to be Charged: VARIOUS
6. Date Bids Received: 11/28/17
7. Date to be Awarded: 1/30/18
8. Recommended Vendor: SEE ATTACHED
9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No
10. Comments/Special Instructions:
11. Evaluation Performed by: Miguel A. Mercado
12. Approved By: Miguel A. Mercado
13. Attached: (Check-Off List)
  - Tabulation of Bids
  - Justification for Vendor Recommendation (if applicable)
  - Evaluation Data (if applicable)

**Send copies to:**  
Purchasing Department  
Business Administration

<u>COMPANY</u>	<u>CATEGORY A</u>	<u>CATEGORY B</u>	<u>CATEGORY C</u>	<u>CATEGORY D</u>	<u>Totals</u>
Tri-City Product	28,526.75	No Bid	No Bid	\$31,364.40 *	
South Jersey Paper Products	not all items	\$535.32	\$1,591.94	\$29,663.59 *	
Interboro Pkg. Corp	No Bid	No Bid	No Bid	\$4,147.96 (Liners Only)	
American Pride Paper & Plastic	not all items	No Bid	No Bid	No Bid	
<b>TOTAL AWARD:</b>					
<b>Tri-City Products</b>	<b>\$45,956.40</b>				
2192 S. Delsea Drive					
Vineland, NJ 08360					
Category A Only					
<b>South Jersey Paper Products</b>	<b>\$17,865.67</b>				
2400 Industrial Way					
Vineland, NJ 08360					
Category C only					

\* did not bid all items

Award Information

Category A:	Tri-City Products	\$28,526.75
Category B:	South Jersey Paper Prod.	\$535.32
Category C:	South Jersey Paper Prod.	\$1,591.94
Category D:	Tri-City Products	\$17,429.65
"	South Jersey Paper Prod.	\$15,738.41
"		
"		

JANITORIAL SUPPLIES	NO SUBSTITUTE	BRAND NAME	South Jersey Paper		Tri-City Paper	
Category D			Unit Cost	Total	Unit Cost	Total
Pine Fresh Disinfectant	Pine Fresh		\$26.40	\$264.00		
Ammonia			\$10.68	\$106.80		
Lestoil		33910			\$46.50	\$46.50
Lemon Pledge	NO SUBSTITUTE				\$36.40	\$324.40
Mr. Clean	NO SUBSTITUTE				\$19.45	\$972.50
Spic N Span - 27 oz. box	NO SUBSTITUTE		\$90.86	\$4,543.00		
Spic N Span, All Purpose Spray	NO SUBSTITUTE		\$39.88	\$1,994.00		
Ajax	NO SUBSTITUTE				\$25.20	\$126.00
Vanish Bowl Cleaner	NO SUBSTITUTE				\$26.65	\$2,665.00
Toilet Bowl Brushes		Rubbermaid 63100	\$0.76	\$22.80		
Misco Mellennium RTU Fast Ball		Misco Fatball	\$29.88	\$149.40		
Misco Crystal Cleaner Degreaser		Misco Degreaser	\$32.94	\$164.70		
Lysol Disinfectant Spray	NO SUBSTITUTE				\$76.60	\$3,830.00
Draino	NO SUBSTITUTE		\$52.66	\$105.32		
Windex - 4-1 gal. containers	NO SUBSTITUTE				\$41.65	\$833.00
Windex - 12-20 oz. containers	NO SUBSTITUTE				\$42.20	\$2,110.00
Dial Liquid	NO SUBSTITUTE		\$50.55	\$1,011.00		
Liquid Joy		Greenworks 8/38oz	\$36.40	\$436.80		
Toilet Bowl Ded. Blocks		Fresh	\$11.77	\$58.85		
Chase Air Freshener		Claire 12/15 oz	\$23.48	\$23.48		
✓ Glade Air Freshener		Good Sense				
✓ Time Mist Spray - Green Apple						
✓ Time Mist Spray - Spring Flowers						
Round Deod. Blocks		NOR72400274			\$15.95	\$31.90
Brillo		29404			\$28.25	\$84.75
Bleach - 6-1 Gal. per case		Bleach	\$9.22	\$27.66		
Clorox Liquid Bleach	NO SUBSTITUTE	Clorox 3/121 oz	\$13.48	\$269.60		
Clorox Clean Up Spray	NO SUBSTITUTE		\$29.94	\$1,047.90		
Johnson Envy Cleaner	Claire		\$19.88	\$39.76		
Conq-R-Dust	Claire		\$25.26	\$101.04		
Fantastic	NO SUBSTITUTE		\$33.44	\$836.00		
Winter Storm Snow Melter	Ice Melt 50 lb. bag		\$10.88	\$108.80		
Scott Wipe-Alls	NO SUBSTITUTE	05701 1008/cs	\$51.66	\$2,583.00		
Spray Nine Cleaner	NO SUBSTITUTE	12/22 oz	\$36.89	\$1,844.50		
<b>PLASTIC LINERS</b>						
23 X 10 X 39 Plastic Liners	NO SUBSTITUTE				\$14.20	\$1,420.00
40-45 trash liners	VL4048150B	40X45 23x17x46			\$19.75	\$493.75
Trash Bags - 56 gal.	VL4347150B	56 gallon			\$22.65	\$543.60
Duraliner BK33BK	NO SUBSTITUTE	24X33 1.8mil 250/cs			\$24.65	\$1,232.50
7-10 gal Trash bags	NO SUBSTITUTE	24X33 .06mil 500/cs			\$37.80	\$1,512.00
40x 46 trash bags	VL4048150B	40X46 1.5mil			\$19.75	\$493.75
33 x 39 Black Liners	NO SUBSTITUTE				\$14.20	\$710.00
Award Amounts				\$15,738.41		\$17,429.65

**TABULATION OF BIDS**  
**JANITORIAL SUPPLIES**  
**NOVEMBER 28, 2017**

REVISED

	Tri-City Paper Co. 2192 S. Delsea Dr. Vineland, NJ 08360	South Jersey Paper Prod. 2400 Industrial Way Vineland, NJ 08360	Interboro Pkg. Corp. 114 Bracken Rd. Montgomery, NY 12549	American Pride Paper & Plastic 87 Arlington Ave. Lakewood, NJ 08701
Owenship Disclosure	YES	YES	YES	YES
Affir. Action Reg.	YES	YES	YES	YES
Non-Collusion	YES	YES	YES	YES
Addenda	YES	YES	YES	YES
Check List	YES	YES	YES	YES
Discl. Iran Invest	YES	YES	YES	YES
Proposal	YES	YES	YES	YES
Samples	YES	NONE	YES	NONE
<b>Category A</b>	\$28,522.25	\$11,919.82*	N/B	\$4,193.58*
	\$28,526.75			
<b>Category B</b>	N/B	\$535.32*	N/B	No Bid
<b>Category C</b>	N/B	\$1,591.94	N/B	No Bid
<b>Category D</b>	\$31,364.40*	\$12,328.84*	\$4,147.96*	No Bid
		\$29,663.59*		
<b>TOTAL</b>	\$58,620.65	\$26,375.92	\$4,147.96	\$4,193.58
	\$59,891.15	\$43,710.67		

\* DID NOT BID ON ALL ITEMS IN CATEGORY

**CORRECTED AMOUNTS**