

RESOLUTION NO. 2018-8

A RESOLUTION AWARDDING AN OPEN-END CONTRACT  
TO ATLANTIC INFRATRAC, LLC, WALL TWP, NJ FOR  
LOCATING & MARKING OF URD ELECTRIC FACILITIES,  
FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY.

WHEREAS, the City of Vineland has heretofore advertised for bids for Locating and Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, for a period of one year beginning February 1, 2018 through January 31, 2019, with option for an additional year beginning February 1, 2019 through January 31, 2020, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on December 12, 2017, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of January 9, 2018 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for Locating & Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, be awarded to Atlantic InfraTrac, LLC, Wall Twp., NJ in the estimated amount of \$62,900.00, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for Locating & Marking of URD Electric Facilities for the Vineland Municipal Electric Utility, for a period of one year beginning February 1, 2018 through January 31, 2019, with option for an additional year beginning February 1, 2019 through January 31, 2020, be and the same is awarded to Atlantic InfraTrac, LLC, Wall Twp., NJ, on their bid in the estimated amount of \$62,900.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



January 9, 2018

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 12/12/17

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on December 12, 2017.

LOCATING AND MARKING OF URD ELECTRIC FACILITIES FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY, FOR A PERIOD OF ONE YEAR BEGINNING FEBRUARY 1, 2018 THROUGH JANUARY 31, 2019, WITH OPTION FOR AN ADDITIONAL YEAR BEGINNING FEBRUARY 1, 2019 THROUGH JANUARY 31, 2020

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and the Business Administrator that a contract be awarded to the only bidder, Atlantic InfraTrac, LLC, Wall Twp., NJ, in the estimated amount of \$62,900.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R. Dickenson, Jr.", is written over the typed name.

Robert E. Dickenson, Jr.  
Business Administrator

RD/wr




**BID EVALUATION FORM**

**DEPARTMENT** Electric Utility

Date: 12/20/2017

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Locating and Marking URD Electric Facilities - Open Ended
2. Amount to be Awarded: \$62,900.00  
 Encumber Total Award  
 Encumber by Supplemental Release
3. Engineer's Estimate: \$68,000
4. Amount Budget: \$ \$68,000
5. Account Number to be Charged: 002-0-54-90-9003-2-7023393
6. Date Bids Received: 10/12/2017
7. Date to be Awarded: 01/09/2018
8. Recommended Vendor: Atlantic Infratrac, LLC
9. Is Recommended Vendor the Apparent Lowest Bidder?  Yes  No
10. Comments/Special Instructions: This is an estimated award.
11. Evaluation Performed by: Jerote M. Ragsdale *JMR 12/20/17*
12. Approved By: Robert O. Napier *RON 12/20/2017*  
Josh Lyell *JL 12-21-17*
13. Attached: (Check-Off List)  
 Tabulation of Bids  
 Justification for Vendor Recommendation (if applicable)  
 Evaluation Data (if applicable)

**Send copies to:**  
Purchasing Division  
Business Administration 

# Evaluation of Bids

## Locating and Marking URD Electric Facilities

### For Bids Received on December 12, 2017

Bidder: Atlantic InfraTrac, LLC

Mark-outs for VMEU


	Unit Price	Multiplier	Total
Item 1	\$10.00	6040	\$60,400.00
Item 2	\$15.00	100	\$1,500.00
Item 3	\$20.00	50	<u>\$1,000.00</u>
			\$62,900.00

#### AWARD

Option Year Pricing:  
Second year unit pricing remains  
the same as the first year.

Exceptions: None noted.

Prepared by: Jerote M. Ragsdale December 20, 2017



12/20/17

**TABULATION OF BIDS**  
**LOCATING & MARKING**  
**URD ELECTRIC FACILITIES**  
**DECEMBER 12, 2017**

Engineer's Estimate - \$68,000.00

	<b>Atlantic Infrastructure</b> <b>5042 Industrial Rd.</b> <b>Wall Twp., NJ 07727</b>
Ownership Disclosure	YES
Affir. Action	YES
Addenda	YES
Non- Collusion	YES
Check List	YES
Proposal	YES
Iran Discl	YES
<b>TOTAL</b>	<b>\$62,900.00</b>

*John Lopez*  
12/20/17

**Specifications received by the following:**

UtiliQuest  
Van Note- Harvey Assoc.