

CITY OF VINELAND

RESOLUTION NO. 2017-492

RESOLUTION AUTHORIZING A CONTRACT AWARD TO A STATE CONTRACT VENDOR, SHI INTERNATIONAL CORP., SOMERSET, NEW JERSEY, FOR THE PURCHASE OF DOCUMENT COMPOSITION MODULE FOR THE CITY CLERK'S OFFICE.

WHEREAS, the City of Vineland, pursuant to N.J.S.A. 40a:11-12 and N.J.A.C. 5:34-7.29(C), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City of Vineland intends to enter into a contract with a State Contract Vendor for the purchase of Document Composition Module for the City Clerk's Office from SHI International Corp, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and

WHEREAS, the Director of Information Systems has recommended that a contract be awarded to SHI International, Corp., Somerset, New Jersey (A89851) for the purchase of Document Composition Module for the City Clerk's Office, in an amount not to exceed \$28,112.00 in accordance with the quote from SHI International Corp., Somerset, New Jersey, quotation 14405843 attached hereto and made a part hereof; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for said contract to be awarded; and

WHEREAS, the City of Vineland has certified that this meets the statute and regulations governing the award of said contracts.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Vineland as follows:

1. That this contract for the purchase of Document Composition Module for the City Clerk's Office as more specifically in the quote from SHI International Corp. attached hereto and made a part hereof, is awarded pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), under the State of New Jersey Cooperative Purchasing Program.
2. That the Purchasing Agent be and the same is hereby authorized to issue a contract to SHI International Corp. Somerset, New Jersey in the amount not to exceed \$28,112.00 and the Mayor is authorized to execute the said contract.

Adopted:

President of Council

ATTEST:

City Clerk

AWARD STATE CONTRACT RESOLUTION REQUEST

From: Miguel A. Mercado, Purchasing Agent

To: Business Administration

Date of Request: November 13, 2017

City Council Meeting Date: November 28, 2017

Title: Purchase of Document Composition Module for City Clerk's Office

Competitive Process: State Contract M-0003 Software License & Related Service

Contract Period: September 1, 2015 to June 30, 2020 – Solicitation #24052

Resolution Request:

This is a request to award the Purchase of Document Composition Module for City Clerk's Office at a cost of \$28,112.00 from State Contract as authorized by N.J.S.A. 40A:11-12 and N.J.A.C. 5:34-7.29(c).

State Contract: A89851

The vendor is: SHI
290 Davidson Avenue
Somerset, NJ 08873

Attached is State Contract quotation from the vendor.

If you have any questions or need additional information, please contact me.



A handwritten signature consisting of the letters "Bn" in a cursive style, enclosed within a hand-drawn circle.

**REQUEST FOR RESOLUTION
FOR COOPERATIVE CONTRACT AWARDS
UNDER 40A:11-12, N.J.A.C. 5:34-7.29 & LFN 2012-10
(REQUIRED FOR PURCHASES OVER \$17,500.00)**



11/9/2017
(DATE)

1. Goods or Services (detailed description): Document composition module for City clerks office.

2. Amount to be Awarded: \$ 28,112.00

- Encumber Total Award
 Encumber by Supplemental Release

3. Budgeted: By Ordinance No. _____
Or Grant: Title & Year _____

4. **Account Number to be Charged: 001-0-12-11-1104-0-5023016
002-0-54-90-9008-2-5023016
003-0-43-80-8015-2-5023016

5. Contract Period (if applicable): _____

6. Date to be Awarded: November 28, 2017

7. Recommended Vendor and Address: SHI 290 Davidson Avenue
Somerset, NJ 08873

8. Justification for Vendor Recommendation:(attach add'l information for Council review)
state contract 89851

Type of Contract: State National Regional County

Vendor's Cooperative Contract # A89851

9. Evaluation Performed by: IS DIVISION STAFF

10. Approved by: [Signature]

11. Attachments:

- Awarding Proposal
 Other: _____

• Send copies to:
Purchasing Department
Business Administration



**If more than one account #, provide break down



Pricing Proposal
 Quotation #: 14405843
 Created On: 11/8/2017
 Valid Until: 11/30/2017

NJ CITY OF VINELAND

Inside Account Manager

Victor Terenik
 P.O. BOX 1508
 ACCOUNTS PAYABLE
 VINELAND, NJ 08362
 United States
 Phone: 856-794-4000x4692
 Fax:
 Email: vterenik@vinelandcity.org

Dallas Kraft
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 1.888.744.4084
 Fax: 1.888.896.8860
 Email: Dallas_Kraft@shi.com

All Prices are in US Dollar (USD)

| Product | Qty | Your Price | Total |
|--|-----|-------------|-------------|
| 1 Document Composition MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 | 1 | \$20,600.00 | \$20,600.00 |
| 2 Document Composition - Maintenance MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 | 1 | \$4,120.00 | \$4,120.00 |
| 3 Consulting and Training for up to 2 Document Composition Forms MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 | 1 | \$2,544.00 | \$2,544.00 |
| 4 Project Management Services MTS Software Solutions - Part#: Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851 | 1 | \$848.00 | \$848.00 |
| | | Total | \$28,112.00 |

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0