

RESOLUTION NO. 2017- 324

A RESOLUTION AWARDED AN OPEN-END CONTRACT TO PETROCHOICE LLC, AVOCA, PA, FOR THE FURNISHING AND DELIVERY OF TRENT 60 LUBRICATING OIL AND COOLANT FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, IN THE AMOUNT OF \$46,686.00.

WHEREAS, the City of Vineland has heretofore advertised for bids for the furnishing and delivery of Trent 60 Lubricating Oil & Coolant for the Vineland Municipal Electric Utility – Generation Division, for a period of one year starting on September 14, 2017 ending September 13, 2018, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on June 27 2017, bids were received, duly opened and read aloud, being referred to the Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Business Administrator has, under date of July 18, 2017 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for the furnishing and delivery of Trent 60 Lubricating Oil & Coolant for the Vineland Municipal Electric Utility – Generation Division, be awarded to PetroChoice LLC, Avoca, PA, in the amount of \$46,686.00, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for the furnishing and delivery of Trent 60 Lubricating Oil & Coolant for the Vineland Municipal Electric Utility – Generation Division, for a period of one year starting on September 14, 2017 ending September 13, 2018, be and the same is awarded to PetroChoice LLC, Avoca, PA, on their bid in the amount of \$46,686.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



July 18, 2017

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 6/27/17

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on June 27, 2017.

FURNISHING AND DELIVERY OF TRENT 60 LUBRICATING OIL & COOLANT FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – GENERATION DIVISION, FOR A PERIOD OF ONE YEAR STARTING ON SEPTEMBER 14, 2017 ENDING SEPTEMBER 13, 2018

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and Assistant Business Administrator that an open-end contract be awarded to the only bidder, PetroChoice LLC, Avoca, PA, in the amount of \$46,686.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert E. Dickenson, Jr.", is written over a horizontal line.

Robert E. Dickenson, Jr.
Business Administrator

RD/wr



BID EVALUATION FORM

DEPARTMENT Electric Utility

Date: June 28, 2017

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: Lubricating Oil and Coolant *per M. Mercadopen-ended*
2. Amount to be Awarded: \$46,686
 - Encumber Total Award
 - Encumber by Supplemental Release
3. Engineer's Estimate: \$45,000
4. Amount Budget: \$ 60,000.00
5. Account Number to be Charged: 002-0-54-90-9001-2-7023315 *E554X, E554C*
6. Date Bids Received: June 27, 2017
7. Date to be Awarded: ~~August~~ ^{July} 25, 2017 *per J. Colla*
8. Recommended Vendor: PetroChoice
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions:
11. Evaluation Performed by: Joseph L. Colla *J.L.C. jlm 6/29/17*
12. Approved By: Jahn Lelle 6-29-17 *Jahn Lelle 6/29/17*
13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:

Purchasing Division
Business Administration

Contract Award for Lubricating Oil and Coolant

On May 23, 2017 a request for proposals was issued for lubricating oil and glycol coolant for the Down Unit 11 and Clayville Unit 1 combustion turbines. The deadline for receipt of proposals was June 27, 2017. A proposal from PetroChoice was the only response to the request. The existing contract VMEU has for the supply of lubricating oil and glycol coolant is with PetroChoice. The proposed contract period is for one year from date of award.

The specification requests unit prices for two Mobil lubricating oils and Sierra propylene glycol. These brands are recommended by Siemens and currently used in both Down Unit 11 and Clayville Unit 1. Total expected annual expenditures for lubricating oil and glycol coolant are \$46,686 based on the estimated quantities listed in the specification and the unit prices in PetroChoice's proposal. The amounts budgeted and previously estimated for lubricating oil and glycol are \$60,000 and \$45,000 respectively.

Based on proposed unit prices, compliance with the specification, and past performance on previous contracts with VMEU an award to PetroChoice is recommended.

J. L. Colla

TABULATION OF BIDS
TRENT 60 LUBE OIL & COOLANT
JUNE 27, 2017

Engineers estimate - \$45,000.00 (REVISED)

	PETRO CHOICE LLC PO BOX 5066 837 CHERRY ST. AVOCA, PA 18641
Stock Discl.	YES
Affirm Action	YES
Non-Coll.	YES
Check List	YES
Proposal	YES
Addenda	YES
Iran Discl	YES
TOTAL	\$46,686.00

Specifications also sent to:
David Weber Oil
Reit Lubricants Co.
Tilley Chemical Co.