

RESOLUTION NO. 2017- 125

A RESOLUTION AWARDED AN OPEN-END CONTRACT
TO MOUNT CONSTRUCTION CO. INC., BERLIN, NJ, FOR
ON-CALL EMERGENCY WATER SYSTEM REPAIRS.

WHEREAS, the City of Vineland has heretofore advertised for bids for On-Call Emergency Water System Repairs, for a period of one year commencing March 11, 2017 through March 10, 2018, with option for an additional year, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on February 7, 2017, bids were received, duly opened and read aloud, being referred to the Assistant Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Assistant Business Administrator has, under date of February 21, 2017 submitted a written report and tabulation of the bids received and has recommended that an open-end contract for On-Call Emergency Water System Repairs, be awarded to Mount Construction Co. Inc., Berlin, NJ, in an estimated amount of \$3,489.70 per job, not to exceed \$9,000.00, said bid being the only bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said open-end contract for On-Call Emergency Water System Repairs, for a period of one year commencing March 11, 2017 through March 10, 2018, with option for an additional year, be and the same is awarded to Mount Construction Co. Inc., Berlin, NJ, in an estimated amount of \$3,489.70 per job, not to exceed \$9,000.00, said bid being the only bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



February 21, 2017

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 2/7/17

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on February 7, 2017.

ON-CALL EMERGENCY WATER SYSTEM REPAIRS

It is the recommendation of the Superintendent of the Water Utility, which has the concurrence of the Purchasing Agent and Assistant Business Administrator that a contract be awarded to the only bidder, Mount Construction Co. Inc., Berlin, NJ, in an estimated amount of \$3,489.70 per job, not to exceed \$9,000.00.

We trust that the above recommendation will receive your favorable consideration and that the recommended resolution will be adopted as presented.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert E. Dickenson, Jr.", is written over the typed name.

Robert E. Dickenson, Jr.
Assistant Business Administrator

RD/wr



COPY

BID EVALUATION FORM

DEPARTMENT Vineland Municipal Utilities - Water Division

Date: 2/8/2017

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: On-Call Emergency Water System Repairs
2. Amount to be Awarded: \$3,489.70
 Encumber Total Award
 Encumber by Supplemental Release
3. Engineer's Estimate: \$9,000.00
4. Amount Budget: \$ 10,000.00
5. Account Number to be Charged: W 352 003-0-44-80-8006-2-9022000
6. Date Bids Received: 2/7/2017
7. Date to be Awarded: 2/28/2017
8. Recommended Vendor: Mount Construction Co.
9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No
10. Comments/Special Instructions: Contract period to begin 3/11/17. Only one bid received.
11. Evaluation Performed by: Jeffrey M. Davis
12. Approved By: Michael S. Lawler
13. Attached: (Check-Off List)
 Tabulation of Bids
 Justification for Vendor Recommendation (if applicable)
 Evaluation Data (if applicable)

Send copies to:
Purchasing Division
Business Administration

Davis Jeffrey M

From: Davis Jeffrey M
Sent: Wednesday, February 08, 2017 3:38 PM
To: Brownlee Jeanine
Cc: Lawler Michael S; Garcia David
Subject: RE: On Call Emerg. Wter Sys. repairs
Attachments: Bid Evaluation Form - Emergency Services 2017 - signed.pdf; C15-0047 - Garrison Enterprises - Res. #2015-115.pdf

Hi Jeanine,

Please find attached the bid evaluation form for the above project. I will send the original via interoffice mail, with a copy to Business Administration.

If possible, we would like to set this up as an open-ended contract, for an estimated amount of \$3,489.70 per job, not to exceed \$9,000.00. I've attached a copy of our current contract for reference.

Please let me know if there is any other info/documentation you need.

Thanks for your help!

Jeff

Jeff Davis

*Supervising Engineer
Vineland Municipal Water Utility
330 E. Walnut Road
Vineland NJ 08360
856-794-4056 Ext. 4541*

From: Lawler Michael S
Sent: Wednesday, February 08, 2017 1:12 PM
To: Davis Jeffrey M <jdavis@vinelandcity.org>
Subject: FW: On Call Emerg. Wter Sys. repairs

PLEASE FILL OUT BID EVALUATION FORM AND FORW2ARD TO PURCHASING

From: Brownlee Jeanine
Sent: Tuesday, February 07, 2017 11:24 AM
To: Lawler Michael S
Subject: On Call Emerg. Wter Sys. repairs

Mike, Please see attached bid tabulation for the above project.

*Jeanine N. Brownlee, Principal Purchasing Asst.
City of Vineland, Purchasing Dept.*



TABULATION OF BIDS
ON-CALL EMERGENCY WATER SYSTEM REPAIRS
FEBRUARY 7, 2017

Engineers estimate: \$ 9,000.00

	Mount Construction Co. Inc. 427 S. White Horse Pike Berlin, NJ
Stock discl.	YES
Affir. Action	YES
Check List	YES
Proposal	YES
Non-Collusion	YES
Addenda	YES
Discl. Iran	YES
Total Amount Labor,	\$3,489.70

Specifications also sent to the following:

Pioneer Pipe Contractors Inc.

Garrison Enterprises Inc.

Dewcon, Inc.

Cont'd

<p>Although the Utility has in-house staff to address repairs within the distribution system, an occasion can arise where the services of an outside contractor may be required. As an example, multiple breaks within a one day period coupled with the failure of existing gate valves to control the flow of water would require help from an outside source. Having a contract in place will allow the Utility to have a set price for all work performed and thus avoid any hidden and/or excessive charges being submitted in the event an emergency occurs.</p>									