



**SOLICITATION FOR REQUEST
FOR PROPOSALS (RFP'S)
FAIR & OPEN PROCESS**

Date: Jan. 29, 2017 **Department** Economic Development

1. Service (detailed description): Economic Development Consultant
2. Estimated amount for this project: \$ 36,000
3. AMOUNT BUDGETED FOR THIS RFP: \$ _____
4. BUDGETED ITEM: YES NO
(If no, is it an ordinance authorized material, service or supply?)
YES NO ORDINANCE NO.: _____

(B) Please identify the page number and line item appropriation sub-account:
Budget Page No. _____ Account No. 025-0-00-50-50001-2-61450003

5. Check here if:
Federal Funds State Funds
UEZ Funds Davis Bacon Requirements
(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)

6. Date you want to receive proposals by: March 3
March 4, 2017 per M. Mercado

7. Special conditions or instructions: _____

- Attachments:
- Technical Requirements
 - List of vendors

Send copies to:
Purchasing Division
Business Administration 