

CITY OF VINELAND
DEPARTMENTAL REQUEST FOR PUBLIC BIDDING



1. NATURE OF REQUEST: On-Call Emergency Water System Repairs

2. ENGINEER'S ESTIMATE: \$ \$9,000.00
(If Engineer's Estimate has been prepared by anyone other than the person signing this form, please attach a copy of said Engineer's Estimate.)

3. AMOUNT BUDGETED FOR THIS REQUESTED ITEM: \$ 10,000.00

4. BUDGETED ITEM: YES NO
(If no, is it an ordinance authorized material, service or supply?)
YES NO ORDINANCE NO.: _____

(B) Please identify the page number and line item appropriation sub-account:
Budget Page No. W-9 Account No. W 352 003-0-44-80-8006-2-9022000

5. Check here if:
Federal Funds State Funds
UEZ Funds Davis Bacon Requirements
(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)

6. Date to be Advertised: 1/10/17

7. Date to be Received: 2/7/17

8. Date to be Awarded: 2/28/17

9. Special Conditions or Instructions: Initial contract period to start March 11, 2017.

10. The following must be attached:

- Summary of Project
- Specifications
- Plans (if applicable)
- Bidders Mailing List (with emails of the vendor)

11. Specifications Prepared by: Jeffrey M. Davis, Supervising Engineer, ext. 4541
(NAME, TITLE AND EXTENSION NUMBER)

12. Approved by: _____
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

Send copies to:
Purchasing Department
Business Administration



Michael Lawler
VMWU Superintendent
Mlawler@vinelandcity.org
www.vinelandcity.org

330 E. Walnut Rd.
Vineland, NJ 08360-1508
Phone: (856) 794-4056
Fax: (856) 405-4627

TO: City Council

RE: On-Call Emergency Water System Repairs Summary

Dear Council Members,

Although the Water Utility has in-house staff to address repairs within the water distribution system, situations can arise where the services of an outside contractor may be required. As an example, multiple water main breaks within a one day period coupled with the failure of existing gate valves to control the flow of water would require help from an outside source. Having a contract in place will allow the Water Utility to have a set price for all work performed, and thus avoid any hidden and/or excessive charges being submitted in the event an emergency occurs.

Sincerely,

Michael Lawler
Superintendent
Water Utility

CC: Readers File