

RESOLUTION NO. 2016-256

A RESOLUTION AUTHORIZING SUB-GRANTEE AGREEMENTS FOR 2016-2017 VINELAND MUNICIPAL ALLIANCE PROGRAM ACTIVITIES.

WHEREAS, the City of Vineland has received funding from a Cumberland County Alcoholism and Drug Abuse Services Grant - Vineland Municipal Alliance for the period July 1, 2016 to June 30, 2017; and

WHEREAS, said grant program provides for certain activities to be implemented by the Vineland Police Athletic League; Community Policing; Vineland Public Schools; Rescue Community Program; Boys and Girls Club of Vineland; Redeemer Lutheran Church; and Coordinator of Alliance Activities; and

WHEREAS, said funds are available in the Reserve for Cumberland County Alcoholism and Drug Abuse Services Grant - Vineland Municipal Alliance – 2016-2017, and have been certified by the City Comptroller;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that the Mayor and City Clerk are hereby authorized and directed to execute agreements with the Vineland Police Athletic League; Community Policing; Vineland Public Schools; Rescue Community Program; Boys and Girls Club of Vineland; Redeemer Lutheran Church; and Coordinator of Alliance Activities for activities to be implemented under the Cumberland County Alcoholism and Drug Abuse Services Grant - Vineland Municipal Alliance for the period July 1, 2016 to June 30, 2017.

Adopted:

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President of Council

ATTEST:

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City Clerk

*Vineland Municipal Alliance*

City of Vineland Department of Health  
640 E. Wood Street ♦ PO Box 1508  
Vineland, NJ 08362-1508  
(856)794-4000 ♦ Fax (856)405-4608

**MEMORANDUM**

**TO:** Robert Dickenson, Assistant Business Administrator  
**FROM:** Emma Lopez, Health Educator/ Eileen McMahan, VMA Coordinator  
**DATE:** July 25, 2016  
**RE:** Revision 2016-2017 Contracts for Vineland Municipal Alliance Sub-grantees

**Municipal Alliance Coordinator** \$7853.00 + \$1963.00 (cash match)  
134 McDonald Avenue  
Milmay, NJ 08340  
Contact: Eileen McMahan, BSN, RN

*In-Kind match: \$5889.75*

Part-time consultant completes all paperwork for the Alliance, including meeting minutes, quarterly reports, RFP's, handles general Alliance communication and meeting materials. Coordinator is also responsible for monitoring program activity as well as coordinates creation of PSA's and promotes Alliance membership and provides member training.

**PAL** \$7,200.00 + \$1,800.00 (cash match)  
Vineland Police Department  
111 N. Sixth Street  
Vineland, NJ 08360  
Contact: Officer Al Vargas

*In-Kind match: \$5,400.00*

Supervised Drug Free Recreation will be provided. Vineland PAL director, coordinator, volunteer staff and others working with children will be versed on alcohol, tobacco and other drugs (ATOD). This knowledge will be utilized during programs and recreational activities. At least one quarterly educational activity for the youth of our community and their parents/grandparents will be held. Topic for the educational activity must include the dangers of prescription medication misuse and proper disposal of prescription medications.

**Vineland Public Schools**                      \$5,600.00 + \$1,400.00 (cash match)  
625 Plum Street  
Vineland, NJ 08360  
Contact: Dr. Mary Gruccio, Superintendent

*In-Kind match: \$4,200.00*

Conduct a drug and alcohol free, all night, post-graduation celebration given for all graduates. Participants of the Project Graduation committee will work with Vineland City Council to implement a local proclamation for the month of June. The proclamation will bring awareness to Alcohol and Drug Awareness Month. At a minimum four project graduation planning sessions will include drug and alcohol education with special emphasis on prescription drug abuse for all students in the project graduation planning committee.

**Boys and Girls Club of Vineland**    \$4,500.00 + \$1,125.00 (cash match)  
1370 S. Main Road #1106  
Vineland, NJ 08360  
Contact: Christopher Volker

*In-Kind match: \$3,375.00*

Work together with Vineland Public Schools and the City of Vineland to conduct a district wide poster contest to increase awareness for youth, parents and grandparents regarding prescription drug abuse, reducing accessibility to drug abuse and proper disposal of prescription medications. Conduct 48 sessions of the S.M.A.R.T. Moves on a weekly basis for members and their families. Participants will be also educated on the dangers of alcohol, tobacco and other drugs (ATOD).

**Community Policing**                      \$5,900.00 + \$1,475.00 (cash match)  
Vineland Police Department  
111 N. Sixth Street  
Vineland, NJ 08360  
Contact: Chief Timothy Codispoti

*In-Kind match: \$4,425.00*

Provide information at a minimum of 12 local community event per year, regarding the dangers of medication misuse and proper disposal of prescription drugs and prescription drop off box. A temporary, remote prescription drop box program will be created and made available at all community events along with distribution of literature at all events.

**Rescue Community Program**      \$4,500.00 + \$1,125.00 (cash match)  
425 N. Sixth Street  
Vineland, NJ 08360  
Contact: Priscilla McCoy

*In-Kind match: \$3,375.00*

Partner with Meals on Wheels program and the Vineland Police Department to create temporary remote medication drop box locations at all senior centers participating in the Meals on Wheels program. Partner with 5 local pharmacies, Vineland Public Schools and other community organizations to conduct a Lock-it-Up® and dispose of medication properly education campaign for pharmacy patrons. Conduct 4 workshops for 50 participants and families regarding prescription drug abuse prevention.

**Redeemer Lutheran Church**      \$4,000.00 + \$1,000.00 (cash match)  
2384 E. Landis Avenue  
Vineland, NJ 08361  
Contact: Rev. Gary Stiegler

*In-Kind match: \$3,000.00*

Provide a Prescription Drug Safe Disposal Awareness Campaign with the Faith Based Community. Posters and postcards with information regarding the dangers of prescription drug abuse, the safe disposal of prescription drugs and the use of prescription Drop Boxes will be made available to the congregations of faith based organizations. These will be distributed to a combined minimum of 6 unduplicated Faith Based Organizations (FBO). This campaign will increase community awareness and educate FBO about dangers surrounded by prescription drug abuse. It will address how to properly dispose of unwanted drugs ultimately decreasing access to prescription drugs. Presentations will also be conducted at participating FBO services as they host a medication drop off day.

Arrange 6 *Medication Drug Take Back Days*. They will partner with the Vineland Police Department and the Vineland Police Department Chaplains Program and insure that each FBO host a minimum of one **Medication Drop Off Sunday**. Special emphasis will be placed during National Medicine Abuse Awareness Month (October), along with promotion of the National Prescription Take Back Days and the American Medicine Challenge Days.

**Elementary School Education Classes** \$5200.00 + \$1300 (cash match)  
Vineland Health Department  
4<sup>th</sup> Floor East  
640 E. Wood Street  
Vineland, NJ 08360  
Contact: Emma Lopez, Health Educator

*In-Kind match: \$3900.00*

Using the evidence based “Too Good for Drugs” curriculum, the staff member will teach the fundamental elements of social and emotional learning through developmentally appropriate and engaging activities that set the foundation for a healthy and drug free adolescent. The program will introduce skills for making positive choices, build positive relationships, communicate effectively, and resist peer pressure and substance abuse including prescription drugs. Four 5 week sessions with approximately 25 elementary aged children in each class will be conducted at Vineland public and non-public schools, after school programs, summer camps and faith based organizations.

**PSA Outreach** \$4000.00 + \$1000.00 (cash match)  
Municipal Alliance Coordinator  
134 McDonald Avenue  
Milmay, NJ 08340  
Contact: Eileen McMahan, BSN, RN

*In-Kind match: \$3000.00*

VMA coordinator will organize the creation of PSA’s (public service announcements) on the prescription drug abuse issue. They will be produced by a local community agency versed in the development of PSA’s and disbursed via social media, local cable television, radio and other media outlets. It will highlight not only the dangers and consequences of prescription drug abuse, but what can be done about it.

**Alliance Promotion** \$3605.00 + \$901.25 (cash match)  
Municipal Alliance Coordinator  
134 McDonald Avenue  
Milmay, NJ 08340  
Contact: Eileen McMahan, BSN, RN

*In-Kind match: \$2703.75*

The main purpose of this activity is for Alliance Members to learn more about the dangers of prescription drug use and to recruit the community to join the Municipal Alliance. The Alliance Coordinator will implement 2 trainings regarding medication misuse for members that will include consultant/presenters, training packets, facility rental and refreshments. In addition the Coordinator will work to increase membership during the grant year through phone calls, contacts and updating Alliance brochure and committee information.

In addition, please include the following information on all sub-grantee contracts:

A 25% cash match is a requirement of the grant. Evidence by form of receipts and/or invoices to substantiate your agency's expenses towards the Alliance activities you are subcontracted for are required with quarterly fiscal and programmatic reports. Failure to provide justification of 25% cash match contribution may result in termination of contract.

Sub-grantees must have prescription abuse, drug and alcohol information available at every event sponsored which utilizes funding by the Vineland Municipal Alliance and brochures which promote the Vineland Municipal Alliance should be displayed in place of business throughout the year.

One representative who is working on Alliance initiatives must attend a Vineland Municipal Alliance sponsored training at least once a year.

All publications, announcements, press releases, flyers, brochures, etc. that are designed by grantee using these funds must say: Supported by funds from the Vineland Municipal Alliance and the GCADA through the Vineland Department of Health.

Information regarding meetings (selecting a representative and attending a minimum of 7 meetings) that was previously in the contracts can stay the same.

In the section for Compensation, section C: Please change the dates to say June 9, 2017 for the submittal of all paperwork and April 28, 2017 for the notification, if additional time is needed.