CITY OF VINELAND, NJ

RESOLUTION NO. 2016-____

A RESOLUTION AUTHORIZING A GRANT AGREEMENT WITH THE VINELAND DOWNTOWN IMPROVEMENT DISTRICT FOR PAYROLL PROCESSING FOR THE DISTRICT FOR C.Y. 2016.

WHEREAS, the City of Vineland desires to utilize funding from the Vineland Downtown Improvement District to cover the salaries and wages of a part-time position for Calendar Year 2016; and

WHEREAS, the Vineland Downtown Improvement District agrees to provide funding through a grant award in the amount of \$21,576.75 to the City to cover the salaries and wages and associated fringe benefits of a part-time employee(s) of the District for said period; and

WHEREAS, the City agrees to utilize the funding provided to process the District's payroll based upon the District's budget for said employee(s) and other related costs such as taxes and pension benefits;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Vineland that the Mayor and City Clerk are hereby authorized and directed to execute an agreement with the Vineland Downtown Improvement District accepting funding through a grant award in the amount of \$21,576.75 to the City to cover the salaries and wages and associated fringe benefits of the part-time employee(s) of the District for the period January 1, 2016 through December 31, 2016.

Adopted:	
ATTEST:	President of Council
City Clerk	



Discover The Difference

Memo

DEC 2 1 2015
CITY OF VINELAND

BUSINESS ADMIN.

To:

Bob Dickenson, Wands Reid

From:

Sandy Forosisky

Date:

December 21, 2015

Re:

VDID Budget

Please be advised that the Vineland Downtown Improvement District will be providing a grant to the City of Vineland in the amount of \$21,576.75 to cover the position of a part-time receptionist. A resolution must be prepared for the City to accept this grant.

OPERATING INCOME Special Improvement Assessment Fundralsing and Sponsorships	ASSESSMENT	2016 FUNDRAISING	INCOME	2016 SAVINGS ACCOUNT	2016 TENANT REIMBURSE	2016 UEZ FUNDS	2016 TOTA
inodralaing and Sponsorables	\$51,700.00		1135/116		THE PARTY OF THE P	19/000	\$51,700
ental income	-	\$34,000,00	\$20,460.00				\$34,000 \$20,460
avings account			\$20,100.00	\$182,499.43			\$182,499
enant reimbursement for occupancy expenses EZ funds	<u> </u>				\$2,809.00	4450 000 00	\$2,809
otal Budget	\$51,700.00	\$34,000.00	\$20,460.00	\$182,499.43	\$2,809.00	\$150,000.00 \$150,000.00	\$150,000 \$441,468
	2016 SID	2016		2016 SAVINGS			
OPERATING EXPENSES	ASSESSMENT	FUNDRAISING	2016 RENTAL INCOME	ACCOUNT	2016 TENANT REIMBURSE	2016 UEZ FUNDS	2016 TOTA
dministrative Expenses	\$51,700.00						
slary - Executive Director slary - Maintenance Man (Part time)	\$51,700.00					\$23,700.00 \$23,010.00	\$75,400 \$23,010
alart - Seasonal Maintenance Man (Part time)						\$4,000.00	\$4,00
Balary - Business Development (Part time)				*40.500.00		\$19,500.00	\$19,50
Balary - Assistant (Parl Ilme) Balary - Receptionist (Parl time)				\$19,500.00		\$0,00 \$19,500.00	\$19,500 \$19,500
Selary - 53rd Week						\$3,094.00	\$3,09
ctal Salarios	\$51,700.00	\$0,00	\$0.00	\$19,500.00	\$0.00	\$92,804.00	\$164,00
Social Security							
ocial Security - Executive Director						\$4,674.80	\$4,67
Social Security - Maintenance Man Social Security - Seasonal Maintenance Man						\$1,428.62	\$1,42
Social Security - Business Development						\$248.00 \$1,209.00	\$24 \$1,20
Social Security - Assistant				\$1,209.00			\$1,20
Social Security - Receptionist Social Security - 53rd week						\$1,209.00 \$191.83	\$1,20 \$19
Total Social Security				\$1,209.00		\$8,959.25	\$10,16
Aedicare Executive Director	···········					£4 002 20	***
Maintenance Man						\$1,093.30 \$333.65	\$1,09 \$33
Seasonal Maintenence Man						\$58.00	\$5
Business Development Assistant	 			\$282.75		\$282.75 \$0.00	\$28
Receptionist				\$282.75		\$0.00 \$282.75	\$28 \$28
Medicare - 53rd week						\$44.86	\$4
Total Medicare				\$282.75		\$2,095.31	\$2,37
Pension							
Executive Director						\$2,262.00	\$2,26
Previous Executive Directors (2 yr. lag on payment)						\$10,800.00	\$10,80
Maintenance Man Business Development	 					\$690.30 \$585.00	\$69 \$58
Assistent						\$585.00 \$585.00	\$58 \$58
Receptionist				\$585.00		\$0,00	\$58
Pension - 53rd week Fotal Pension				\$585.00		\$92.82 \$15,015.12	\$9: \$15,60
				4000.00		\$10,010.12	\$10,00
ringe Benefits							
Fringe Benefits - Executive Oirector Health Benefits - Aetna Freedom 10 Family	1						S
Fringe Benefits - Maintenance Man							\$(
Health Benefits - Aetna Freedom 10 H/W							\$(
Detta Dental Flagship Prescription - Couple	 			-			\$(\$(
Total Fringe Benefits	\$0.00						
	*****					\$0.00	
Fetal Administrative Frances		40.00		404 570 75			\$(
Total Administrative Expenses	\$51,700.00	\$0.00	\$0.00	\$21,578.75	\$0.00		
Occupancy Expenses		\$0.00		\$21,576,75			\$192,15
Occupancy Expenses Properly laxes		\$0.00	\$0.00 \$9,928.00		\$0.00 \$2,809.00		\$192,15 \$12,73
Occupancy Expenses Property laxes Water		\$0.00		\$500.00			\$192,150 \$12,73 \$50
Occupancy Expenses Properly laxos Waler Sewer .		\$0.00					\$192,15 \$12,73
Occupancy Expenses Properly laxes Water Sewer		\$0.00		\$500.00 \$900.00 \$9,909.00 \$2,000.00			\$192,15 \$12,73 \$50 \$9,90 \$2,00
Occupancy Expenses Property laxes Water Sewer Electric Gas Property maintenance		\$0.00	\$9,928.00	\$500.00 \$900.00 \$9,909.00 \$2,000.00			\$192,150 \$12,73 \$500 \$9,90 \$2,00 \$2,00
Occupancy Expenses Properly laxes Water Sewer		\$0.00		\$500.00 \$900.00 \$9,909.00 \$2,000.00	\$2,809,00		\$192,15 \$12,73 \$50 \$9,90 \$2,00
Occupancy Expenses Properly laxes Water Sewer Electric Sas Property maintenance Property management Fotal Occupancy Expenses		\$0.00	\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$900.00 \$9,909.00 \$2,000.00 \$2,000.00	\$2,809,00		\$192,15 \$12,73 \$50 \$9,90 \$2,00 \$2,00
Occupancy Expenses Properly laxes Water Sewer Settle Second Secon		\$0.00	\$9,928.00	\$500.00 \$9,00.00 \$9,000.00 \$2,000.00 \$2,000.00 \$15,309.00	\$2,809,00		\$192,15 \$12,73 \$50 \$9,90 \$2,00 \$2,00 \$28,04
Occupancy Expenses Properly laxes Water Sewer Clectric Ses Property maintenance Property management Total Occupancy Expenses Loan Repayment - Restaurant Row Bekery expansion		\$0.00	\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$900.00 \$9,909.00 \$2,000.00 \$2,000.00	\$2,809.00 \$2,809.00		\$192,15 \$12,73 \$50 \$90 \$2,00 \$2,00 \$2,00 \$2,00
Occupancy Expenses Properly laxes Water Sewer Electric Gas Property maintenance Property management Total Occupancy Expenses Loan Repayment - Restaurant Row Bakery expension Total Loan Repayment		\$0.00	\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$900.00 \$9,909.00 \$2,000.00 \$0.00 \$15,309.00	\$2,809.00 \$2,809.00		\$192,15 \$12,73 \$50 \$90 \$2,00 \$2,00 \$2,00 \$2,00
Occupancy Expenses Properly laxes Water Sewer Electric 3es Properly maintenance Property management Total Occupancy Expenses Loan Repayment - Restaurant Row Bekery expansion Total Loan Repayment Professional Services		\$0.00	\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$9,00.00 \$9,000.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00	\$2,809.00 \$2,809.00		\$192,15 \$12,73 \$50 \$90 \$9,99 \$2,00 \$
Occupancy Expenses Property laxes Water Sewer Electric Gas Property maintenance Property maintenance Property management Total Occupancy Expenses Loan Repayment - Restaurant Row Bekery expansion Total Loan Repayment Professional Services Insurance Legal		\$0.00	\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$9,900.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00 \$5,649.00 \$9,000.00	\$2,809.00 \$2,809.00		\$192,15 \$12,73 \$150,50 \$90 \$2,00 \$2,00 \$2,00 \$28,04 \$55,64
Occupancy Expenses Properly laxes Water Sewer Electric Gas Property maintenance Property management Total Occupancy Expenses Loan Repayment - Restaurant Row Bekery expension Total Loan Repayment Professional Services Insurance Legal Audit		\$0.00	\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,850.00	\$2,809.00 \$2,809.00	\$118,873.66	\$192,15 \$12,73 \$50 \$90 \$9,90 \$2,00 \$
Occupancy Expenses Properly laxes Water Sewer Clectric Ges Property maintenance Property maintenance Property management Total Occupancy Expenses Loan Repayment - Restaurant Row Bakery expansion Total Loan Repayment Professional Services Insurance Legal Audit Graphic Design		\$0.00	\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,850.00 \$5,000.00	\$2,809.00 \$2,809.00	\$118,873.66	\$192,15 \$12,73 \$50 \$90 \$2,00 \$
Occupancy Expenses Property laxes Water Sewer	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$8,000.00 \$8,000.00	\$2,809.00 \$2,809.00	\$118,873.66	\$192,15 \$192,15 \$192,15 \$190 \$2,00 \$2,00 \$22,00 \$28,04 \$5,64 \$5,64 \$5,64
Occupancy Expenses Property laxes Water Sewer			\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$9,000.00 \$2,000.00 \$2,000.00 \$0.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,850.00 \$5,000.00	\$2,809.00 \$2,809.00	\$118,873.66	\$192,15 \$12,73 \$50 \$90 \$2,00 \$2,00 \$2,00 \$25,00 \$25,64 \$5,64
Occupancy Expenses Properly laxes Water Bewer Bewer Bettle Bewer Bettle Bestle	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$8,000.00 \$8,000.00	\$2,809.00 \$2,809.00	\$118,873.68	\$192,15 \$12,73 \$50 \$90 \$2,00 \$2,00 \$2,00 \$25,00 \$25,64 \$5,64
Occupancy Expenses Property laxes Water Sewer Electric Sas Property maintenance Property maintenance Property management Fotal Occupancy Expenses Loan Repayment - Restaurant Row Bakery expansion Fotal Loan Repayment Professional Services Insurance Legal Audit Sraphic Design Public Relations Social Media Coordinator Fotal Professional Services Deparating Expenses	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$8,000.00 \$8,000.00	\$2,809.00 \$2,809.00	\$118,873.68	\$192,15 \$192,15 \$12,73 \$500 \$9,90 \$2,00 \$28,04 \$5,64 \$5,64 \$5,64 \$6,00 \$3,300 \$31,55
Occupancy Expenses Properly laxes Water Sewer Se	\$51,700.00		\$9,928.00	\$500.00 \$9,909.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,649.00 \$5,000.00 \$5,000.00 \$3,000.00 \$31,204.81	\$2,809.00 \$2,809.00	\$118,873.68	\$192,15 \$192,15 \$192,15 \$50 \$90 \$2,0
Occupancy Expenses Properly laxes Water Sewer Sewer Sewer Sewer Sewer Selectric Ses Property maintenance Property maintenance Property management Fotal Occupancy Expenses Sewer Sex	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00 \$1,400.00	\$500.00 \$9,909.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,649.00 \$5,000.00 \$5,000.00 \$3,000.00 \$31,204.81	\$2,809.00 \$2,809.00	\$118,873.68 \$353.19	\$192,15 \$192,15 \$12,73 \$50 \$9,90 \$2,00 \$2,
Occupancy Expenses Property laxes Water Sewer Electric Sas Property maintenance Property maintenance Property management Fotal Occupancy Expenses Coan Repayment - Restaurant Row Bekery expansion Fotal Loan Repayment Professional Services Insurance Legal Audit Sraphic Design Public Relations Social Media Coordinator Fotal Professional Services Departing Expenses Sank Fees Computer software Office equipment/furniture Office equipment/furniture	\$51,700.00		\$9,928.00	\$500.00 \$9,909.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,649.00 \$5,000.00 \$5,000.00 \$3,000.00 \$31,204.81	\$2,809.00 \$2,809.00	\$118,873.68 \$353.19	\$192,15 \$192,15 \$192,15 \$190 \$2,00 \$2,00 \$2,00 \$2,00 \$5,64 \$5,64 \$5,64 \$5,60 \$2,65 \$3,00 \$31,55 \$60 \$2,65 \$3,00 \$31,55
Occupancy Expenses Properly laxes Water Sewer Clectric Ses Ses Properly maintenance Properly maintenance Properly management Total Occupancy Expenses Loan Repayment - Restaurant Row Bakery expansion Total Loan Repayment Professional Services Insurance Legal Audit Graphic Design Public Relations Social Media Coordinator Total Professional Services Deparating Expenses Bank Fees Demputer software Office equipment/furniture Office equipment/furniture Office equipment repair Office equipment repair	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00 \$1,400.00 \$3,000.00 \$3,000.00	\$500.00 \$9,909.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,649.00 \$5,000.00 \$5,000.00 \$3,000.00 \$31,204.81	\$2,809.00 \$2,809.00	\$118,873.68 \$353.19	\$192,15 \$192,15 \$192,15 \$90 \$9,99 \$2,00 \$3,00 \$2,00 \$3
Occupancy Expenses Property laxes Water Sewer Electric Gas Property maintenance Property maintenance Property management Total Occupancy Expenses Loan Repayment - Restaurant Row Bekery expansion Total Loan Repayment Professional Services Insurance Legal Audit Graphic Design Public Relations Social Media Coordinator Total Professional Services Operating Expenses Bank Foes Computer software Office equipment/furniture Office equipment/furniture Office equipment repair Office supplies Telephone/fax Postage	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$0.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,850.00 \$6,000.00 \$31,204.81	\$2,809.00 \$2,809.00	\$118,873.68 \$353.19	\$192,15 \$192,15 \$192,15 \$190,00 \$2,00
Occupancy Expenses Properly laxes Water Sewer Se	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00 \$1,400.00 \$3,000.00 \$3,000.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,850.00 \$6,000.00 \$31,204.81	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$192,15 \$90 \$9,90 \$2,00 \$2,00 \$2,00 \$2,00 \$2,00 \$2,00 \$2,00 \$3,5,90 \$2,65 \$5,64 \$5,64 \$5,64 \$5,64 \$5,64 \$1,00 \$2,00
Occupancy Expenses Properly laxes Water Sewer Se	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00 \$1,400.00 \$500.00 \$2,332.00 \$500.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,850.00 \$6,000.00 \$31,204.81	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$12,73 \$50 \$90 \$2,000 \$2,000 \$2,000 \$2,000 \$32,000 \$32,000 \$32,000 \$33,000 \$31,55 \$46,000 \$33,000 \$31,55 \$46,000 \$33,0
Occupancy Expenses Properly laxes Water Sewer Sewer Selectric Sas Property maintenance Property maintenance Property management Fotal Occupancy Expenses Can Repayment - Restaurant Row Sekery expansion Fotal Loan Repayment Professional Services Insurance Legal Audit Straphic Design Public Relations Social Media Coordinator Fotal Professional Services Deprating Expenses Sank Fees Deprating Expenses Sank Fees Deprating Expenses Sank Fees Deprating Expenses Secupation of the Coordinator Fotal Professional Services Deprating Expenses Secupation of the Coordinator Fotal Professional Services Deprating Expenses Secupation of the Coordinator Fotal Professional Services Deprating Expenses Secupation of the Coordinator Fotal Professional Services Deprating Expenses Secupation of the Coordinator Fotal Professional development Fotal Coordinator Fotal Professional development Forese and Coordinator Fotal Professional development Fotal Prof	\$51,700.00		\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$800.00 \$500.00	\$500.00 \$9,909.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,000.00 \$5,000.00 \$3,000.00 \$3,204.81 \$600.00	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$192,15 \$90 \$2,00 \$2,00 \$2,00 \$2,00 \$2,00 \$3,00 \$2,65 \$5,64 \$5
Occupancy Expenses Properly laxes Water Sewer Sewer Selectric Sas Property maintenance Property maintenance Property management Fotal Occupancy Expenses Can Repayment - Restaurant Row Sekery expansion Fotal Loan Repayment Professional Services Insurance Legal Audit Straphic Design Public Relations Social Media Coordinator Fotal Professional Services Deprating Expenses Sank Fees Deprating Expenses Sank Fees Deprating Expenses Sank Fees Deprating Expenses Secupation of the Coordinator Fotal Professional Services Deprating Expenses Secupation of the Coordinator Fotal Professional Services Deprating Expenses Secupation of the Coordinator Fotal Professional Services Deprating Expenses Secupation of the Coordinator Fotal Professional Services Deprating Expenses Secupation of the Coordinator Fotal Professional development Fotal Coordinator Fotal Professional development Forese and Coordinator Fotal Professional development Fotal Prof	\$51,700.00		\$9,928.00 \$0.00 \$9,928.00 \$1,400.00 \$500.00 \$2,332.00 \$500.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$31,204.81 \$600.00	\$2,809.00 \$2,809.00	\$353.19 \$353.19	\$192,15 \$192,15 \$192,15 \$90 \$2,00 \$2,00 \$2,00 \$2,00 \$2,00 \$3,00 \$2,65 \$5,64 \$5
Occupancy Expenses Properly laxes Veler Sewer Selectric Ses Properly maintenance Properly maintenance Properly management Total Occupancy Expenses Coan Repayment - Restaurant Row Sekery expansion Total Loan Repayment Professional Services Insurance Legal Leg	\$51,700.00		\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$800.00 \$500.00	\$500.00 \$9,909.00 \$2,009.00 \$2,009.00 \$2,009.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,649.00 \$5,009.00 \$3,009.00 \$3,009.00 \$3,009.00 \$3,204.81 \$600.00	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$192,15 \$50 \$9,90 \$2,00 \$2,00 \$2,00 \$5,64 \$6,64 \$5,64 \$6
Occupancy Expenses Properly laxes Veter Sewer Electric Sas Properly maintenance Properly maintenance Properly management Fotal Occupancy Expenses Can Repayment - Restaurant Row Bakery expansion Fotal Loan Repayment Professional Services Insurance Legal Audit Braphic Design Public Relations Social Media Coordinator Fotal Professional Services Deparating Expenses Bank Fees Deparating Expenses Deparating Expenses Deparating Expenses Deparating Expenses Deparating Expenses Deparating Expenses Advertising/Marketing/Team Expenses Advertising/Marketing/Team Expenses	\$51,700.00		\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$800.00 \$500.00	\$500.00 \$9,909.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,000.00 \$5,000.00 \$3,000.00 \$3,204.81 \$600.00	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$192,15 \$50 \$9,90 \$2,00 \$2,00 \$2,00 \$5,64 \$5,64 \$5,64 \$5,64 \$5,64 \$5,64 \$5,60 \$2,65 \$2,65 \$3,00 \$31,55 \$2,265 \$31,55 \$3
Occupancy Expenses Properly laxes Valer Sewer Se	\$51,700.00		\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$800.00 \$500.00	\$500.00 \$9,909.00 \$2,009.00 \$2,009.00 \$2,009.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,649.00 \$5,009.00 \$3,009.00 \$3,009.00 \$3,009.00 \$3,204.81 \$600.00	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$192,15 \$192,15 \$90 \$2,00 \$2,00 \$2,00 \$5,64 \$5,64 \$5,64 \$5,60 \$2,26 \$5,00 \$3,20 \$3,20 \$3,20 \$3,20 \$2,23 \$2,25
Occupancy Expenses Properly laxes Water Sewer Sever Sevr Sev	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$800.00 \$500.00	\$500.00 \$9,090.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$3,000.00 \$3,204.81 \$600.00 \$3,200.00 \$3,200.00	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,1
Occupancy Expenses Properly laxes Veter Sewer Electric Sas Properly maintenance Properly maintenance Properly maintenance Properly management Fotal Occupancy Expenses Coan Repayment - Restaurant Row Bakery expension Fotal Loan Repayment Professional Services Insurance Legal Audit Saraphic Design Dublic Relations Social Media Coordinator Fotal Professional Services Deparating Expenses Design Team Departing Committee Departing Expenses Design Team Departing Committee Departing Co	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$800.00 \$500.00	\$500.00 \$9,909.00 \$2,009.00 \$2,009.00 \$2,009.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,649.00 \$5,009.00 \$3,009.00 \$3,009.00 \$3,009.00 \$3,204.81 \$600.00	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$12,73 \$50 \$990 \$9,99 \$2,00 \$2,00 \$5,50 \$28,04 \$3,00 \$31,55 \$40,00 \$31,55 \$40,00 \$31,55 \$5,00 \$32,00 \$33,00 \$31,55 \$5,00 \$33,00 \$31,55 \$5,00 \$33,00 \$31,55 \$1,40 \$33,00
Occupancy Expenses Properly laxes Valer Sewer Se	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$800.00 \$500.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$2,000.00 \$15,309.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$31,204.81 \$600.00 \$3,200.00 \$3,200.00 \$3,200.00 \$3,200.00 \$3,200.00	\$2,809.00 \$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$192,15 \$12,73 \$50 \$90 \$2,00 \$2,00 \$2,00 \$5,56 \$5,64 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65 \$5,65
Occupancy Expenses Properly laxes Veler Sewer Sever Sevr Sev	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$800.00 \$500.00	\$500.00 \$9,090.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$3,000.00 \$3,204.81 \$600.00 \$3,200.00 \$3,200.00	\$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$192,15 \$90 \$9,90 \$2,00 \$2,00 \$2,00 \$5,64 \$5,64 \$5,64 \$5,64 \$3,00 \$31,55 \$6,50 \$3,00 \$31,55 \$6,50 \$3,00 \$31,55 \$6,50 \$3,00
Occupancy Expenses Properly laxes Valer Sewer Selectric Sas Properly maintenance Properly maintenance Properly management Total Occupancy Expenses Coan Repayment - Restaurant Row Selectry expension Total Loan Repayment Professional Services Insurance Legal Mudit Professional Services Insurance Legal Leg	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$2,332.00 \$10,532.00	\$500.00 \$9,909.00 \$2,009.00 \$2,009.00 \$2,009.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,649.00 \$5,009.00 \$3,009.00 \$3,009.00 \$3,204.81 \$600.00 \$5,009.00 \$3,209.00 \$3,209.00 \$3,209.00 \$3,209.00 \$3,209.00 \$3,209.00 \$3,209.00 \$3,209.00	\$2,809.00	\$353.19 \$353.19 \$250.00	\$192,15 \$192,15 \$192,15 \$90 \$9,99 \$2,00 \$2,00 \$2,00 \$5,64 \$5,64 \$5,64 \$3,00 \$31,55 \$31,55 \$31,55 \$32,00 \$32,00 \$33,00 \$34
Occupancy Expenses Properly laxes Veler Sewer Selectric Ses Properly maintenance Properly maintenance Properly management Total Occupancy Expenses Coan Repayment - Restaurant Row Sekery expansion Total Loan Repayment Professional Services Insurance Legal Leg	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$2,332.00 \$10,532.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$31,204.81 \$600.00 \$3,000.00 \$31,204.81 \$600.00	\$2,809.00	\$353.19 \$353.19 \$250.00 \$1,223.13	\$192,15 \$192,1
Occupancy Expenses Properly laxes Veter Sewer Selectric Sas Property maintenance Property maintenance Property management Total Occupancy Expenses Selectry expansion Cotal Loan Repayment Professional Services Insurance Segal Mudit Straphic Design Mudit Mudit Straphic Design Mudit M	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$2,332.00 \$10,532.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$31,204.81 \$600.00 \$3,000.00 \$31,204.81 \$600.00	\$2,809.00	\$353.19 \$353.19 \$250.00 \$1,223.13	\$192,15 \$192,15 \$192,15 \$192,15 \$192,15 \$192,15 \$190,00 \$2,00 \$2,00 \$2,00 \$5,64 \$5,60 \$5,6
Occupancy Expenses Properly laxes Nater Sewer Electric Sass Properly maintenance Properly maintenance Properly management Total Occupancy Expenses Coan Repayment - Restaurant Row Bakery expansion Total Loan Repayment Professional Services Insurance Legal Audit Saraphic Design Dublic Relations Social Media Coordinator Total Professional Services Deparating Expenses Sank Fees Demputer software Office equipment/furniture Office equipment/furniture Office equipment repair Office supplies Telephone/fax Design Design Design Design Design Design Design Design Design Defice equipment/furniture Office equipment/furniture Office equipment repair Office equipment repair Office audipment repair Office auditment repair Office aud	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$2,332.00 \$10,532.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$31,204.81 \$600.00 \$3,000.00 \$31,204.81 \$600.00	\$2,809.00	\$353.19 \$353.19 \$250.00 \$1,223.13	\$192,15 \$192,15 \$192,15 \$192,15 \$192,15 \$192,15 \$190,00 \$1,200 \$2,000 \$2,000 \$2,000 \$3,000 \$31,55 \$4,000 \$31,55 \$4,000 \$31,000
Occupancy Expenses Properly laxes Water Sewer Electric Sas Property maintenance Property maintenance Property maintenance Property management Total Occupancy Expenses Coan Repayment - Restaurant Row Sakery expansion Potal Loan Repayment Professional Services Insurance Legal Mudit Straphic Design Public Relations Social Media Coordinator Total Professional Services Deparating Expenses Bank Foes Computer software Office equipment/furniture Office equipment/furniture Office supplies Telephone/fax Postage Dues/subscriptions Professional development Trevel end conferences Temporary office/maintenance help Total Operating Expenses Advertising/Marketing/Team Expenses Advertising/Marketing/Team Expenses Design Team Economic Restructuring Committee Draganization Team Branding Consultant Economic Restructuring Business Recruitment Total Advertising/Marketing Expenses Maintenance Expenses	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$2,332.00 \$10,532.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$31,204.81 \$600.00 \$3,000.00 \$31,204.81 \$600.00	\$2,809.00	\$353.19 \$353.19 \$353.19 \$250.00 \$1,223.13 \$1,223.13	\$192,15 \$192,1
Occupancy Expenses Property laxes Nater Sewer	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$2,332.00 \$10,532.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$31,204.81 \$600.00 \$3,000.00 \$31,204.81 \$600.00	\$2,809.00	\$353.19 \$353.19 \$353.19 \$250.00 \$1,223.13 \$1,223.13	\$192,154 \$192,154 \$192,154 \$192,154 \$192,000 \$2,000 \$2,000 \$2,000 \$2,000 \$2,000 \$3,5,900 \$2,65 \$5,600 \$3,000 \$31,55 \$3,000 \$31,55 \$3,000 \$3,200 \$2,000 \$3,20
Occupancy Expenses Property laxes Veter Lever Le	\$51,700.00	\$5,500.00 \$5,500.00 \$6,500.00 \$11,000.00	\$1,400.00 \$9,928.00 \$9,928.00 \$1,400.00 \$500.00 \$3,000.00 \$2,332.00 \$2,332.00 \$10,532.00	\$500.00 \$9,00.00 \$2,000.00 \$2,000.00 \$15,309.00 \$15,309.00 \$5,649.00 \$5,649.00 \$5,554.81 \$2,650.00 \$5,000.00 \$31,204.81 \$600.00 \$3,000.00 \$31,204.81 \$600.00	\$2,809.00	\$353.19 \$353.19 \$353.19 \$250.00 \$1,223.13 \$1,223.13	\$192,15 \$192,1

CONTRACT AGREEMENT

BY AND BETWEEN THE CITY OF VINELAND AND VINELAND DOWNTOWN IMPROVEMENT DISTRICT

THIS AGREEMENT, entered into as of this _	day of	, 2016, by
and between the CITY OF VINELAND, NEW JE	RSEY, hereinafter	sometimes called
"City", and the VINELAND DOWNTOWN IMPR	ROVEMENT DIST	RICT, hereinafter
sometimes called "District:"		

WITNESSETH THAT:

WHEREAS, the parties desire to enter into an agreement providing for the payment of the salaries and wages and associated fringe benefits of a part-time employee(s) of the District effective January 1, 2016; and

WHEREAS, the funding as identified in this Agreement is for the specific purpose of meeting budgeted items of expense as identified on Exhibit "A" attached hereto and made a part hereof;

NOW, THEREFORE, THE PARTIES TO THE CONTRACT DO MUTUALLY AGREE TO THE FOLLOWING:

- 1. The District agrees to provide funding through a grant award in the amount of \$21,576.75 to the City to cover the salaries and wages and associated fringe benefits of employee(s) of the District for the period January 1, 2016 through December 31, 2016. The City agrees to utilize the funding provided to process the District's payroll based upon the District's budget for said part-time employee(s) and other related costs such as taxes and pension benefits, as shown on Exhibit "A" attached hereto.
- 2. The District assumes the duties and responsibilities as Appointing Authority for its employees. The care and custody of District personnel records is the responsibility of the District as Appointing Authority. The City shall maintain informational files only.
- 3. The District is responsible for implementation of employee policies of the District including vacation, personal and sick days and for certifying the earned and eligible time of employees and informing the Personnel Office of such. The District shall furnish a complete set of its policies to the City of Vineland. Receipt of policies is necessary to insure that the payroll is processed according to said policies (i.e. sick leave, vacation schedules, etc.).
- 4. If applicable, the District shall be responsible for advising the Personnel Office of the City in a timely manner of an employee who is eligible for pension enrollment, holding the City harmless for any errors or delays in such notification to the Personnel Office.
- 5. The District shall obtain its own insurance coverage, including but not limited to: General Liability, Automobile Insurance, Workers Compensation, Disability Insurance, etc.
- 6. Any penalties as a result of errors or omissions by the District shall be the sole responsibility of the District. Any over-expenditure or retroactive pay requirement shall also be the responsibility of the District.
- 7. If the payroll is presented with any inconsistencies with said policies, the payroll will be disallowed for processing until resolved to the satisfaction of the City.

- 8. The District agrees to hold the City harmless from any errors in or delays in time documentation required for appropriate processing of either wages or benefits.
- 9. Upon the expiration of this agreement, the City shall transfer to the District any funds on hand at the time of expiration and any accounts receivable attributable to the use of the funds granted hereunder.
- 10. Notices pursuant to this Agreement shall be given in writing by ordinary mail to the parties at the following addresses:

A. If to the City, c/o:

Robert E. Dickenson, Jr., Assistant Business Administrator City of Vineland City Hall P. O. Box 1508 640 E. Wood Street Vineland, New Jersey 08360-1508

B. If to the Corporation, c/o:

Sandy Forosisky, Economic Development Director City of Vineland City Hall P. O. Box 1508 640 E. Wood Street Vineland, New Jersey 08360-1508

C. Or to such other address as the parties may hereafter designate by notice given in accordance with the terms and conditions of this Section.

IN WITNESS WHEREOF, the City of Vineland and the District have executed this Agreement as of the date and year first above written.

	CITY OF VINELAND
	ByRuben Bermudez, Mayor
ATTEST:	
City Clerk	
	VINELAND DOWNTOWN IMPROVEMENT DISTRICT
	Ву
ATTEST:	