

RESOLUTION NO. 2015-_____

A RESOLUTION AWARDED A CONTRACT TO ACCELA, INC., SAN RAMON, CA FOR THE ACQUISITION OF ENVIRONMENTAL HEALTH SOFTWARE, IN THE AMOUNT OF \$43,980.00

WHEREAS, the City of Vineland has heretofore advertised for bids for the Acquisition of Environmental Health Software for the Department of Health, in accordance with specifications on file in the office of the Purchasing Agent; and

WHEREAS, on November 24, 2015, bids were received, duly opened and read aloud, being referred to the Assistant Business Administrator for tabulation, evaluation, report and recommendation; and

WHEREAS, the Assistant Business Administrator has, under date of December 15, 2015 submitted a written report and tabulation of the bids received and has recommended that a contract for the Acquisition of Environmental Health Software for the Department of Health, be awarded to Accela Inc., San Ramon, CA, in the amount of \$43,980.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland that said contract for the Acquisition of Environmental Health Software for the Department of Health, be and the same is awarded to Accela Inc., San Ramon, CA, on their bid in the amount of \$43,980.00, said bid being the lowest bid received and considered in the best interest of the City of Vineland, and the Purchasing Agent be and the same is hereby authorized and directed to issue purchase order contract for the same in behalf of the City; and

BE IT FURTHER RESOLVED that the City Comptroller has certified that the funds for the contract to be awarded herein are available.

Adopted:

President of Council

ATTEST:

City Clerk



December 1, 2015

REPORT TO: THE MAYOR AND COUNCIL

RE: Proposals Submitted to the Purchasing Board 11/10 & 11/24/15

Dear Mayor and Members of Council:

Submitted to you herewith for your consideration is our evaluation of the proposals submitted to the Purchasing Board on November 10, and November 24, 2015.

COMPLETE DEMOLITION OF 1675 W. GARDEN ROAD FOR THE DEPARTMENT OF ECONOMIC DEVELOPMENT

It is the recommendation of the Director of Economic Development, which has the concurrence of the Purchasing Agent and the Assistant Business Administrator that a contract be awarded to the lowest responsive, responsible bidder, Franchi Demolition & Excavating Inc., Camden, NJ, in the amount of \$21,000.00. The low bidder, Delphi Engineering & Cont. Inc., Sewell, NJ is rejected due to the fact that they did not provide a Bid Guarantee, a statutory requirement.

FURNISHING AND DELIVERY OF SCR REAGENT QUALITY AMMONIA FOR UNIT 11 AND CLAYVILLE 1, FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY GENERATION DIVISION, FOR A PERIOD OF ONE YEAR BEGINNING FEBRUARY 1, 2016, WITH OPTION FOR AN ADDITIONAL YEAR

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and the Assistant Business Administrator that a contract be awarded to the low bidder, Univar USA Inc., Middletown, PA, in the amount of \$21,780.00.

FURNISHING AND DELIVERY OF 15KV URD CABLE FOR THE VINELAND MUNICIPAL ELECTRIC UTILITY – DISTRIBUTION DIVISION

It is the recommendation of the Director of Municipal Utilities, which has the concurrence of the Purchasing Agent and the Assistant Business Administrator that a contract be awarded to the low bidder, Wesco Distribution, Richmond, VA, in the amount of \$92,074.32, plus a contingency in the amount of \$4,603.72 to allow for manufacturer's standard length put-up tolerances of +/-10%.

FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES FOR THE CITY OF VINELAND FOR A PERIOD OF ONE YEAR FROM DATE OF AWARD, WITH OPTION FOR A SECOND YEAR

It is the recommendation of the Purchasing Agent, which has the concurrence of the Assistant Business Administrator that a contract be awarded to on an individual line item and categorical basis to the respective lowest bidders, as follows:



CATEGORY A (PAPER PRODUCTS):

1. Tri City Products, Vineland, NJ - \$28,189.80

CATEGORY B (CLEANERS & WAXES):

1. Interline Brands Inc./Supply Works, Mt. Laurel, NJ - \$1,800.98

CATEGORY C (FLOOR SUPPLIES):

1. Interline Brands Inc./Supply Works, Mt. Laurel, NJ - \$1,246.60

CATEGORY D (DISINFECTANTS, CLEANERS, SOAPS & MISC. ITEMS):

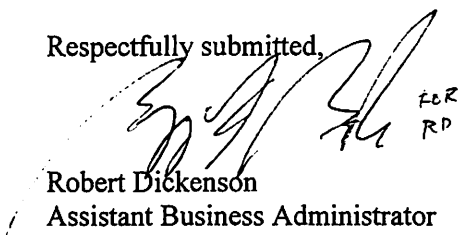
1. South Jersey Paper, Vineland, NJ - \$6,793.47
2. Tri City Products, Vineland, NJ - \$5,278.60
3. Interline Brands Inc./Supply Works, Mt. Laurel, NJ - \$7,254.92
4. Dave's Cleaning Service, Inc. d/b/a General Chemical and Supply, Maple Shade, NJ - \$10,639.58

ACQUISITION OF ENVIRONMENTAL HEALTH SOFTWARE FOR THE DEPARTMENT OF HEALTH

It is the recommendation of the Director of the Department of Health, which has the concurrence of the Purchasing Agent and the Assistant Business Administrator that a contract be awarded to the low bidder, Accela Inc., San Ramon, CA, in the amount of \$43,980.00

We trust that the above recommendation will receive your favorable consideration and that the recommended resolutions will be adopted as presented.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert Dickenson", with the initials "FOR RD" written to its right.
Robert Dickenson
Assistant Business Administrator

/wr



BID EVALUATION FORM

DEPARTMENT Health Date: 12/1/15

The undersigned recommends that a contract be awarded for the following:

- 1. Bid Title: Acquisition of Environmental Health Software
- 2. Amount to be Awarded: \$ 43,980.00

- Encumber Total Award
- Encumber by Supplemental Release

- 3. Engineer's Estimate: _____
- 4. Amount Budget: \$ 43,980.00
- 5. Account Number to be Charged: to be determined (grant)
- 6. Date Bids Received: 11/27/15
- 7. Date to be Awarded: Dec. 22, 2015
- 8. Recommended Vendor: Accela, Inc.



9. Is Recommended Vendor the Apparent Lowest Bidder? Yes No

10. Comments/Special Instructions:

- 11. Evaluation Performed by: Jeanne Barbarino
- 12. Approved By: [Signature] 12/1/15

13. Attached: (Check-Off List)

- Tabulation of Bids
- Justification for Vendor Recommendation (if applicable)
- Evaluation Data (if applicable)

Send copies to:
Purchasing Department
Business Administration

TABULATION OF BIDS
ACQUISITION OF ENVIRONMENTAL HEALTH SOFTWARE
"NOVEMBER 24, 2015

	Accela Inc. 2633 Camino Ramon, Ste. 500 San Ramon, CA	Nover Engelstein & Assoc. Inc. 3000 Atrium Way #2203 Mt. Laurel, NJ
BB, CAC, CEC	CAC	OC
Stock Discl.	YES	YES
Affirm. Action	YES	YES
Check List	YES	YES
Proposal	YES	YES
Discl. Of Iran	YES	YES
TOTAL	\$43,980.00	\$74,430.00
	Did not bid on all items	

Notices and Specifications also sent to:

Decade Environmental Health Software
FRA Technologies

Note: Grant funded (from FDA)

The City of Vineland Department of Health is seeking to obtain a Web-enabled environmental health data management system designed to manage all of the Department's regulatory program areas in a single consolidated data base. The interface should provide our agency's end-users with an intuitive, yet feature-rich experience. The benefit to the acquisition and use of health department specific software will primarily be to spend more time in the field, conducting inspections and educating foodhandlers and management on the critical aspects of food safety. We are currently struggling to keep up with inspection frequency requirements, educational efforts and enforcement procedures with our current system.

The software system should automate field data collection and provide up-to-date information to field inspection staff and operate remotely. Field staff must have complete site compliance (historical data) for all facilities in the system in an off-line version and be able to capture signatures electronically for inclusion on a printed inspection report.

The product shall be capable of maintaining its data in our City controlled databases for our oversight and retrieval. Said software will monitor time on task for our inspectors when in the field initiating and terminating an inspection of an environmental health task and reporting same daily, weekly monthly, etc. Statistics will be very easy to generate for our supervisors with this new system. Statistics are required for our NJ annual report, FDA reporting and any request by Administration.

The Retail food program will be the first aspect to be completed. Other programs will be converted, as time allows and need dictates.