

RESOLUTION NO. 2014-260

A RESOLUTION TO AMEND AND SUPPLEMENT RESOLUTION NO. 2013-232, FOR PRELIMINARY DESIGN SERVICES AND EPC SPECIFICATION FOR A STATE-OF-THE-ART SCADA SYSTEM FOR THE VINELAND ELECTRIC UTILITY.

WHEREAS, the City Council of the City of Vineland, on May 28, 2013, adopted Resolution No. 2013-232, entitled “A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH SOURCEONE, INC., PHILADELPHIA, PA FOR PRELIMINARY DESIGN SERVICES AND EPC SPECIFICATION FOR A STATE-OF-THE-ART SCADA SYSTEM FOR THE VINELAND ELECTRIC UTILITY”; and

WHEREAS, there exists a need to amend and supplement the Professional Services contract awarded to SourceOne, Inc., Philadelphia, PA, for Preliminary Design Services and EPC Specification for a state-of-the-art SCADA System for the Vineland Electric Utility, as authorized by Resolution No. 2013-232; by change order to Contract No. C13-0058, to incorporate items of work as follows:

1. A scope addition necessary to assess on-site demonstrations of software and systems implementing the options and compatibility with existing equipment as well as graphical user interface designs in current market offerings;
2. A scope addition necessary to comply with NERC critical infrastructure protection rules and regulations outlining the redaction and control of critical configurations and information of system layouts. This scope addition ensured the reliability and security of VMEU’S current control system configuration and layout; and

WHEREAS, the City Comptroller has certified that funds for the amendment requested herein are available; now, therefore,

BE IT RESOLVED by the Council of the City of Vineland as follows:

1. THAT Resolution No. 2013-232, entitled “A RESOLUTION AUTHORIZING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH SOURCEONE, INC., PHILADELPHIA, PA FOR PRELIMINARY DESIGN SERVICES AND EPC SPECIFICATION FOR A STATE-OF-THE-ART SCADA SYSTEM FOR THE VINELAND ELECTRIC UTILITY”; be and the same is hereby amended and supplemented to increase the maximum amount of the contract by \$8,822.00.

2. THAT the Purchasing Agent be and the same is hereby authorized to issue an amendatory supplemental change order to Contract No. C13-0058, in the amount of \$8,822.00.

Adopted:

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk



June 17, 2014

REPORT

TO: THE MAYOR AND COUNCIL

RE: Amendatory Supplemental Change Order No. 1  
Contract No. C13-0058  
Preliminary Design Services and EPC Specification for  
a state-of-the-art SCADA System - Vineland Electric Utility  
SourceOne, Inc., Philadelphia, PA

Dear Mayor and Member of Council:

Your approval is hereby requested for an amendatory supplemental change order to Contract No. C13-0058, issued to SourceOne, Inc., Philadelphia, PA, for Preliminary Design Services and EPC Specification for a state-of-the-art SCADA System for the Vineland Electric Utility. This contract was authorized by Resolution No. 2013-232, adopted by City Council on May 28, 2013.

The original contract was awarded in the amount of \$63,580.00 plus a Contingency of \$12,716.00 for a total amount of \$76,296.00.

The change order requested will incorporate items of work as follows:

1. A scope addition necessary to assess on-site demonstrations of software and systems implementing the options and compatibility with existing equipment as well as graphical user interface designs in current market offerings - \$12,620.00;
2. A scope addition necessary to comply with NERC critical infrastructure protection rules and regulations outlining the redaction and control of critical configurations and information of system layouts. This scope addition ensured the reliability and security of VMEU'S current control system configuration and layout - \$8,918.00.

After deducting the contingency amount, the additional amount needed to provide for this change order request is **\$8,822.00**. This change order will increase the original contract amount from \$76,296.00 to \$85,118.00.

The amendatory supplemental change order for which authorization is herein requested may be authorized in accordance with N.J.A.C. 5:34-4.1 et seq.

Sincerely,

A handwritten signature in black ink, appearing to read "William Lutz", written over a horizontal line.

William Lutz  
Business Administrator



REQUEST FOR CHANGE ORDER

FOR:

Preliminary Design and EPC Specification for State of the Art SCADA System for VMEU

**PROJECT NAME**

TO: WILLIAM E. LUTZ  
(BUSINESS ADMINISTRATION)

DEPARTMENT: EU Distribution

FROM: T. Dunmore *(Signature)*

This is a request for change order # 01 to Contract # C13-0058 for:

Project Name Preliminary Design and EPC Specification for State of the Art SCADA System for VMEU

Name/Address of Contractor: SourceOne Inc. 2600 Christian St, Philadelphia, PA 19146

The change order is necessary because: (use additional pages if necessary to explain your reason and you must attach \*documentation to support the necessity of this change order.  
\*(Documentation from contractor, engineer, etc.)

See attached Documentation.

Amount of this change order:	\$ <u>8,822.00</u>
Original Contract Amount:	\$ <u>76,296.00</u>
Total Revised Amount:	\$ <u>85,118.00</u>

Provide the original contract amount, the amount of the change order and the revised contract amount.

APPROVED BY: JATISABELLA *(Signature)* *(Signature)*  
 Print/type signature

**NOTE:**  
**CHANGE ORDERS CANNOT EXCEED 20% OF THE ORIGINAL CONTRACT AMOUNT**

Please provide the account number that the change order will be charged to:

Account # 022-0-00-00-0000-2-7511100, E397

CC: Purchasing Division

**Contract #C13-0058**

This change order is necessary to incorporate three items of work that have evolved since the contractor was awarded on May 28, 2013.

Item #1 includes a scope addition necessary to assess on-site demonstrations of software and systems implementing the options and compatibility with existing equipment as well as graphical user interface designs in current market offerings. This item will increase the contract cost by \$12,620.00.

Item #2 includes a scope addition necessary to comply with NERC critical infrastructure protection rules and regulations outlining the redaction and control of critical configurations and information of system layouts. This scope addition ensured the reliability and security of VMEU's current control system configuration and layout. This item will increase the contract cost by \$8,918.00

The contract was awarded with \$12,716.00 in contingency, therefore the total cost of this change order will be \$8,822.00.

This proposal has been evaluated and determined to be cost effective and in the best interest of the City.

\* An additional \$8,822.00 will be charged to the following account number:

022-0-00-00-0000-2-7511100, E397