

CITY OF VINELAND
DEPARTMENTAL REQUEST FOR PUBLIC BIDDING

1. NATURE OF REQUEST: Landscaping Industrial Park Entrances

2. ENGINEER'S ESTIMATE: \$ 100,000
(If Engineer's Estimate has been prepared by anyone other than the person signing this form, please attach a copy of said Engineer's Estimate.)

3. AMOUNT BUDGETED FOR THIS REQUESTED ITEM: \$ UEZ sec gen

4. BUDGETED ITEM: YES NO
(If no, is it an ordinance authorized material, service or supply?)

YES NO ORDINANCE NO.: _____

(B) Please identify the page number and line item appropriation sub-account:

Budget Page No. _____ Account No. _____

5. Check here if:

Federal Funds

State Funds

UEZ Funds

Davis Bacon Requirements

(If any of the above are checked, the project must be monitored by the department for compliance with prevailing wage rate policy and procedures.)

6. Date to be Advertised: 2/25/14

7. Date to be Received: 3/25/14

8. Date to be Awarded: 4/8/14

9. Special Conditions or Instructions: _____

10. The following must be attached:

Summary of Project

Specifications

Plans (if applicable)

Bidders Mailing List (with emails of the vendor)

11. Specifications Prepared by: Engineering Design Associates, P.A.
(NAME, TITLE AND EXTENSION NUMBER)

12. Approved by: *Andre J. Jurek*
SIGNATURE (DIRECTOR, DEPARTMENT HEAD, SUPERVISOR)

Send copies to:
Purchasing Department
Business Administration

Summary of Landscaping Bid Request

The Industrial Commission decided in 2012 to change the signs in the Industrial Parks when one of the signs was damaged by a storm. It was determined at that time that the wood was rotting in all the signs and eventually they would all need to be replaced. The Commission also decided to have the new signs professionally landscaped and maintained by a landscaper utilizing UEZ funds. The Public Works Department is presently mowing the grass; however, there have been numerous complaints from the businesses in the Industrial Park that the entrances are full of weeds and it does not make a good impression for the City.

Realizing that a professionally landscaped entrance that is maintained on a regular basis is an extremely valuable marketing tool, an RFP was issued for Landscape Design Services in May 2013, with the approval of City Council. A contract was awarded to Engineering Design Associates in July 2013. The firm completed their design for the entrances, which has been approved by the Industrial Commission, and now City Council is being requested to approve a Request for Public Bidding for the landscaping services.

The plans show a landscaping design for the 5 entrances of the park to compliment the new signage. The entrances include DeMarco Dr. and Garden Rd., Mill Rd. and Garden Rd., Industrial Way and Mill Rd., Weymouth Rd. and Garden Rd., and Gallagher Dr. and Delsea Dr. The design includes sod, annual plantings, mulch, landscape plantings and an irrigation system. The bid also requests a price for landscape and irrigation maintenance for the year.